The Anglican Diocese of Nelson

Traffic Light System: Fact Sheet 2

Contact Tracing & My Vaccine Pass Verifier & Posters

Current as at 15 December 2021

Contact Tracing

Contact Tracing is one of the most important steps we can take as a Diocesan family to ensure our people and communities are safe.

If a case occurs amongst a member of our staff, a volunteer, parishioner or volunteer, our contact tracing information can assist the Ministry of Health to quickly identify close contacts and limit the spread in the community.

Parishes <u>must</u>:

- Display an official NZ COVID Tracer QR code poster for each location. These can be created and downloaded at:
  https://covid19.govt.nz/business-work-and-money/business/get-your-qr-code-poster/
- Provide a contact tracing register (or Post-Box system) as an alternate means of recording presence. The contact tracing register must collect people's: full name, phone number or email or other effective means of communicating with them, date of entering the business and time in and out.
- Provide hand sanitiser (at least 60% alcohol content) to everyone entering the building.
- Comply with requests from the Diocese and/or Ministry of Health to provide information promptly for the purposes of Contact Tracing.

Ask welcomers to ensure that all people entering the Church building have signed-in, either manually or with the contact-tracing app. Additionally, at VP gatherings they will need to sight vaccine passports (below) and advise people of any measures applicable when there is a level change or someone is new to the church.

Vaccine Pass Gatherings

All people attending a Vaccine Pass gathering must show proof of vaccination. The acceptable proof is the ***My Vaccine Pass***. (See below for details on how to obtain one)

Posters must be displayed at points of entry clearly indicating if the event/service is a Vaccine Passport event. Posters can be downloaded from this site: https://covid19.govt.nz/covid-19-vaccines/covid-19-vaccination-certificates/my-vaccine-pass/

Preparing welcomers for checking passes

It is recommended that workers/volunteers sighting the passes have wording to use if people do not wish to comply. You are encouraged to talk with staff and welcomers about how they will handle these situations. This includes making it clear to everyone when not to continue to request the pass, how to turn someone away and when to seek help from others or call the Police. Please see FAQs question 25 for further recommendations on how this might be done.

Attendees are responsible for presenting their own *My Vaccine Pass*. Welcomers should sight the pass but are not required to sight ID. Verifying passes using the NZ Pass Verifier app is the best way to verify the legitimacy of a *My Vaccine Pass,* **but its use is not required**.

People under the age of 12 can be admitted without a My Vaccine Pass even if the church is operating under Vaccine Pass rules. Welcomers are expected to exercise judgement in identifying those under 12 years, who are not required to have a Vaccine Pass. This might include asking the child their age, year at school, or student ID if they have it, for example.

A person must be assigned at the door (or as close as practicable) to sight attendees' ***My Vaccine Passes***. The pass may be either visually inspected or scanned for proof of validity. Passes have an expiry date. For known regular attendees, having verified a pass, churches may record the expiry date and not require that the pass be verified again until the expiry date is reached. (This is applicable to known regular attendees only) Anyone who has not had their ***My Vaccine Pass*** **expiry date** recorded must be asked to show their ***My Vaccine Pass*** on entry.

Obtaining a *My Vaccine Pass*

Anyone who is vaccinated can visit MyCovidRecord.health.nz to order their ***My Vaccine Pass*** if they don't already have one. Other methods of obtaining a pass include calling the MOH on 0800 222 478 or visiting a Pharmacy.

The ***My Vaccine Pass*** takes the form of a unique QR code and also shows the owner's date of birth. The pass can be downloaded as a PDF file and printed, or it can be downloaded and added to a digital wallet on a phone (Google Pay, or Apple Pay). People can therefore show the pass on their phone or in printed form.

As an alternative to visually checking a Vaccine Pass, these can be scanned on entry. To do this you will need the ***NZ Pass Verifier App***. The ***NZ Pass Verifier app*** can be downloaded from the Google Play Store (Android), or the Apple Store (iOS). – Just search "NZ Pass Verifier." It is very easy to use.

The App doesn't store personal information so it can be downloaded to any Android or Apple device (including personal devices.)

(A half-decent android device or i-phone should perform the task admirably.)

You can't use the NZ Pass Verifier to scan International Travel Vaccination Certificates.

Once you've downloaded the app, and accepted the terms of use, you will need to:

Allow camera permissions

The NZ Pass Verifier app requires camera permissions so it can scan My Vaccine Pass QR codes. The app will request this permission when you start to scan.

Scan COVID-19 My Vaccine Passes

To scan a pass, press the large 'Scan' button. This will bring up the scanning screen.
Point your phone at the QR code on the pass so that it fits within the target area on your screen. A results screen will appear to indicate whether the My Vaccine Pass is valid or not.
If the NZ Vaccine Pass is not valid, the app will tell you why this might be, this could include:
- the pass has expired
- or the QR code can't be verified

To scan another pass, tap the 'Scan again' button or swipe the results screen downwards to dismiss it.

Scanning passes without internet

Internet is needed for the initial app download and the first scan, but after that, the NZ Pass Verifier app can scan My Vaccine Pass without an internet connection but should be connected to the internet on a regular basis to ensure it can update itself and retain capability to verify valid Vaccine Passes.