

# Health and Safety Policy Statement

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As a Diocese we will follow the best standards of practice in all our locations in relation to the health and safety of our lay workers, members of the clergy and others who access and use our premises.

As a Diocese we will follow the guidelines set out in the SafeHere programme to ensure safe ministry.

In particular we will:

1. Systematically identify and control risks to health and safety in our workplace by taking all reasonably practicable steps to eliminate or minimise those risks to prevent any injury or damage.
2. Keep up to date with, and comply with, all laws and regulations applicable to our work places and activities.
3. Develop and implement emergency and evacuation procedures.
4. Regularly review our safety management system and practices to ensure they are effective (at least annually).
5. Include health and safety as a regular agenda item at all governance, management and staff meetings in order to identify health and safety improvements.
6. Ensure relevant health and safety information is provided to all workers, volunteers and members of the clergy.
7. Ensure all workers, volunteers and members of the clergy are fit for the task and receive the training and/or supervision they need to perform their work safely.
8. Notify a manager, warden, SafeHere Coordinator or parish Health and Safety Advocate of current or impending health and safety issues or suggestions on how to improve health and safety.
9. Accurately report and record all workplace incidents and injuries and take all practicable steps to prevent these events from happening.
10. Actively involve workers in health and safety matters.
11. Take personal responsibility for a safe work environment.
12. Review this policy every two years.

*Policy approved by Standing Committee 09/02/2016*