

| Sections | Document | No Change | Whole Document or pages | Last updated | Replaces |
|--------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------------------|--------------|-----------------------------------------------------------------------------------------------------------------------|
| Handbook Front Index | | ✓ | | 2017-1 | |
| BLUE SECTION - Quick Guides | | | | | |
| A-Z Handbook of the Diocese | Diocese of Nelson A-Z Handbook | | Whole document | 2022-1 | A-Z Guide 2019-2, Appendix A and Fig.1 |
| Appendix A | Funding Options, Diocese of Nelson | | Single page | 2022-1 | Appendix A 2016 |
| Guide for Vestries and Wardens Index | | ✓ | | 2019-2 | <i>Now incorporated into the actual guide so can be removed</i> |
| Guide for Vestries and Wardens | A Guide for Vestries and Wardens | | Pages up to & incl pg.10 | 2022-2 | 2019- 2 Guide (Front page, Index and changes to Pg.8-9) |
| RED SECTION - Policies and Procedures | | | | | |
| 1. Strategic Direction | Policies and Procedures Index | ✓ | | 2017-1 | |
| | Strategic Direction Index | | Single page | 2022 | 2017 Index |
| | Diocesan Vision, Mission, Strategy & Values Statement | | Whole document | 2022 | REMOVE: <i>Vision Statement and Toward a 2020 Strategic Plan</i> |
| | Statement on Marriage and Sexuality | ✓ | | 2012-12 | |
| 2. Health and Safety Polices and Procedures | H&S Policies and Procedures Index | | Single page | 2022 | |
| | Code of Ethics | ✓ | | 2017-6 | |
| | Diocese of Nelson Complaints Policy | | NEW policy in March 2021 | 2021-3 | Includes Appendices 1 & 2 |
| | SafeHere Team Organisation Flow Chart | ✓ | | 2016-10 | |
| | Parish Nursing Ministry Policy | ✓ | | 2001-4 | |
| | Health and Safety Management Plan | | Front Page, Index, Pgs. 27-34 | 2021-11 | 2021-3 (which replaced 2016-9) |
| | <i>Note - this includes Appendices A - Template Forms, B - Specific Policies and Procedures as set out below, C, D, and E.</i> | | | | |
| | Appendix B 1. Protection of Children, Young People and Vulnerable Adults Policy | | NEW policy in March 2021. Update May 2022 | 2022-5 | Incorporating the old Police Vetting Policy. <i>Update re stand-down for not completing training/renewing traing.</i> |
| | 2. Harrassment and Bullying Policy | ✓ | | 2017-6 | |
| | 3. Fatigue at Work Policy | ✓ | | 2017-7 | |
| | 4. Stress Management Policy | ✓ | | 2017-7 | |
| | 5. Working Alone Policy | ✓ | | 2017-7 | |
| | 6. Power Tool Policy | ✓ | | 2017-7 | |
| | 7. Working at Height Policy | ✓ | | 2017-7 | |
| | 8. Vehicle Use and Transport Policy | ✓ | | 2017-7 | |
| | 9. Hazardous Substances Policy | ✓ | | 2017-7 | |
| | Appendices C, D & E | ✓ | | | |
| 3. Church Land and Buildings | Church Land and Buildings Index | ✓ | | 2017-1 | |
| | Housing Policy | ✓ | | 1999-4 | |
| | Parish Building Regulations for Vicarages | ✓ | | 2004-9 | |
| | Guidelines for the Occupation and Vacation of Vicarages and Diocesan Housing | ✓ | | 2016-10 | |
| | Policy for Buildings Maintenance Assistance | ✓ | | 2004-9 | |
| | Regulations for the Control and Management of Burial Grounds | ✓ | | 1961 | |
| 4. Employment | People Matter/He Taura Tangata - Anglican Church Employment Guidelines | ✓ | | 2018-12 | |
| 5. Reimbursements/Allowances | Allowances and Reimbursements | | 2 pages | 2021-10 | 2017-1 |
| | Interregnum Ministry & Other Ministry Assistance Policy Statement | ✓ | | 2012-9 | |
| 6. Miscellaneous | Miscellaneous Index | ✓ | | 2017-1 | |
| | Social Media and Elctronic Communications Policy | ✓ | | 2017-11 | |
| | Care and Preservation of Parish Records | ✓ | | 2002 | |
| Yellow Section - Standing Orders of Synod | Standing Orders of the Diocese of Nelson Synod | ✓ | | 2003 | |
| Green Section - Parish Statutes | Parish Statute Index | ✓ | | 2017-1 | |
| | <i>There have been no changes to any Parish Statutes since 2017 at which time the Parishes of Blenheim and Wairau Valley statutes were updated re historic boundary changes</i> | | | | |
| Grey Section - Diocesan Statutes | Diocesan Statutes Index | ✓ | | 2018 | |
| | <i>Apart from extending the duration of the Cathedral Vestry Statute 2015 until 2024 in 2020, there have been no other Statutue changes since 2018</i> | | | | |
| | Diocesan Pastors Appointment and Termination Act | | | 2018-8 | |
| | General Synod and Tikanga Pakeha Representation Statute | | | 2018-8 | |
| | <i>The next change will be the Diocesan Structures Statute 2021 which takes effect in September 2022</i> | | | | |